



MEDIA HEADQUARTERS

## **MHQ IDEA SUBMISSION POLICY AND AGREEMENT**

**Media Headquarters Film & Television Inc. (“MHQ”) thanks you for your ideas, program formats, literary material, and other suggestions. The company’s mission is to work with talented authors and artists to bring entertaining stories of the highest quality to audiences around the world.**

We invite you to review our submission policy. Please be aware that MHQ will only accept and consider ideas and suggestions if their author is willing to agree to the policies outlined below.

### **Owner of a New Idea**

MHQ accepts material submitted in written form. Your submission will only be considered at your request and with your guarantee that, to the best of your knowledge, you are the sole originator of the idea and you have the legal right to submit it to MHQ for consideration.

### **Disclosure Not Confidential**

You accept that MHQ may discuss your idea with employees, and possibly others, to evaluate its usefulness to MHQ. You understand that any consideration of your written or verbal submission does not create a confidential relationship between you and MHQ.

### **Conception By MHQ**

MHQ may already be exploring programs and ideas generated by employees or other outside sources that resemble your submission. In some cases, your ideas may have been considered by MHQ in the past, or similar or identical ideas may be generated independently. Therefore, you agree to renounce any claim that MHQ misappropriated any ideas or portions of your submission in any future MHQ programs or activities.

### **Submission Not Returned**

MHQ is not obligated to return submitted materials to you. You should keep a copy of any materials submitted. Do not send any materials you consider irreplaceable.

### **No Prejudice**

MHQ’s consideration of ideas you submit, or negotiations to purchase them, does not waive MHQ’s right to contest your copyrights, trademark, or other intellectual property rights.

### No Compensation

Review of ideas you may submit does not imply that MHQ agrees to compensate you. You acknowledge and agree that your entitlement to any compensation is subject to the parties entering into a written contract signed by both parties related to our use of your materials.

### Modification

The above conditions may not be changed or waived except in writing and signed by an officer of MHQ.

### Blanket Release Form

Acceptance of this Release Agreement will hereby apply to all current as well as future program submissions. Please initial the box below if you agree.

I have read the submission policy, understand the contents, and agree to be bound by them.

\_\_\_\_\_  
Submission Author

\_\_\_\_\_  
Date

\_\_\_\_\_  
Company Name

“ \_\_\_\_\_ ”  
Name of Submission

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